Publication Process Flow

The publication process at "Multi-Lingual Multi-Disciplinary e-Magazine" follows a structured workflow to ensure high-quality, peer-reviewed content. Below is a step-by-step outline of the process from manuscript submission to publication.

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1. Manuscript Submission

- **Author Submission**: Authors submit manuscripts through the Journal's online submission system or email. Each submission must include the manuscript, title, abstract, keywords, author details, and supplementary files (if applicable).

2. Initial Screening

- **Editorial Review**: The editorial team conducts an initial screening to assess if the manuscript meets the Journal's scope and formatting guidelines.

    - **Decision**: Manuscripts that do not meet basic requirements may be rejected or sent back to the author for revisions before proceeding.

3. Peer Review Process

- **Reviewer Selection**: The editorial team assigns reviewers with subject expertise. The manuscript undergoes a **double-blind peer review**, meaning the identities of both authors and reviewers are anonymized to ensure objectivity.

- **Peer Review**: Reviewers evaluate the manuscript based on its originality, relevance, clarity, methodology, and adherence to ethical standards. Reviewers provide detailed feedback and make one of the following recommendations:

    - **Accept**: The manuscript is suitable for publication without revisions.

- o **Minor Revisions**: The manuscript requires minor changes before acceptance.

- o **Major Revisions**: Significant revisions are needed, and the manuscript will be re-evaluated after resubmission.

- o **Reject**: The manuscript is not suitable for publication.

4. Revision Process

- **Author Revisions**: If revisions are required, the editorial team provides the author(s) with feedback from the peer reviewers. Authors must revise their manuscripts accordingly and resubmit within the specified time frame.

- **Re-review**: For major revisions, the revised manuscript is often sent back to the reviewers for a second round of evaluation.

5. Final Editorial Decision

- **Acceptance or Rejection**: After the peer review process, the editorial team makes the final decision on whether to accept or reject the manuscript.

  - o **Accepted Manuscripts**: Once accepted, the manuscript proceeds to the production stage.

  - o **Rejected Manuscripts**: If rejected, the author is informed, and feedback is provided on why the submission was declined.

6. Copyediting and Formatting

- **Copyediting**: Accepted manuscripts undergo copyediting to ensure clarity, coherence, and adherence to the Journal's style guide. This includes checking grammar, syntax, formatting, and citations.

- **Author Approval**: Authors may be asked to review the copyedited version for any final adjustments or clarifications.

7. Proofreading

- **Proofreading**: Once the manuscript is formatted for publication, it goes through a final round of proofreading to catch any remaining errors or inconsistencies.

- **Author Final Review**: Authors are given a final opportunity to review and approve the proof before publication.

8. Typesetting and Layout

- **Formatting for Publication**: The manuscript is typeset and formatted according to the Journal's layout design, ensuring consistency and a professional presentation.

9. Publication

- **Online Publication**: The final version of the article is published online in the Journal's issue.

- **Indexing**: The published article is indexed in relevant databases and archives for visibility.

10. Post-Publication

- **Dissemination**: The Journal promotes the published articles through email notifications, newsletters, and social media platforms.

- **Reader Interaction**: Readers can access the article on the Journal's website and leave comments or share the article through various channels.

11. Archiving

- **Long-term Access**: All published articles are archived for long-term preservation and accessibility through the Journal's digital repository.

Summary of Key Steps

1. **Manuscript Submission**: Authors submit their manuscripts for review.

2. **Initial Screening**: Editorial team checks for scope and format.

3. **Peer Review**: Manuscripts are sent for double-blind peer review.

4. **Revisions**: Authors revise manuscripts based on feedback.

5. **Final Decision**: The editorial team makes the final decision.

6. **Copyediting and Formatting**: Manuscripts are edited for clarity.

7. **Proofreading**: Final corrections are made.

8. **Publication**: Manuscripts are published online.

9. **Dissemination and Archiving**: Published articles are shared and archived.